



Rockingham Lakes PS School Board Meeting Minutes

4:00 pm 22nd November 2023

Present: Meghan McGoldrick, Erica Clarke, Jane Ann Blair, John Gobbels, Narelle Smirke, Kelly Holmes, Matthew Outred, Ben Voges

Apologies: Emanuel Psanoudakis, Robert Schmidt Heather Christy

Minutes of Previous meeting: The minutes of the meeting held on the 30th of August were motioned by John Gobbels and seconded by Narelle Smirke.

Business Arising: Nil

Correspondence: nil

AGENDA

Welcome – Meghan welcomed everyone to the meeting and introduction the new board member Ben Voges to the board community.

Principal's Report:

As tabled at the meeting.

Meghan updated the board on Staffing for 2024. Advised classroom structure are being created and the school is looking to notify parents Monday week 10. Meghan and Erica are working on EA 2024 staffing. Admin team are looking if they could implement a transition for students to spend 10 minutes in their new classroom and meet their 2024 teacher but seeing if it can be fit in the busy end of year schedule.

Meghan reviewed the student numbers over the years, RLPS is expecting a small increase to enrolments for 2024.

Kindy Café went well. Admin staff received good feedback from new and current parents.

Meghan spoke about Well-Being week and the event students and staff attended. The community Breakfast was amazing, and the turnout of parent's community services, Rockingham Major and head office officials was great to see. The school received positive feedback.

RLPS celebrated World Teachers Day on the Community breakfast day with teachers receiving a plant each and messages from student and families. RLPS budget funds to celebrate day for all staff throughout the year to acknowledge the work and support for all RLPS staff and their contribution to student learning.

Finance

2023 One Line budget update. Meghan presented an updated to the Monthly Summary of the One Line budget. Review the Forecast Salary Variance and the Forecast Cash Variance.

Advised the Board that RLPS Finance Committee approved a Salary to Cash transfer to invest funds into the school reserve accounts for projects coming up and items like IT infrastructure that is due to expire over the next few years.

Meghan updated the board of how funds are looking for 2024 but will know more details when student numbers are finished in March 2024 and the school received its funding agreement.

'Be Proud'

rockinghamlakesps.wa.edu.au

La Gaurdia Loop, Port Kennedy WA 6172 • t: (08) 9593 9000 • f: (08) 9593 9022
rockinghamlakes.ps@education.wa.edu.au • ABN 81 087 241 417



General Agenda:

1. Board Chair Position and Report

Narelle Smirke has nominated to continue in the position of School Board Chair. Narelle presented the Board Chair report reviewing the years events, Tim moving to SSEN Sensory, 1to1 iPads, Booklists moving to new company COS, the implementation of Let's Decode, Spelling Mastery. New Leavers shirts, and jackets, and the start of the Yarning Circle. Narelle also spoke about the new Naplan changes and the school board updating the uniform policy regarding nails and piercing. Narelle thanked all members for their support and contribution to the school board for 2024.

2. Parent Survey Results

The board reflected on the tabled survey results (Appendix B). Parent Survey shown a positive increase in 10 areas of the survey. The board discussed about changing comments to request '3 things we are doing well', "3 things we should continue" and '3 areas where we could improve'.

3. Board Survey Results

The Board reflected on the survey results on the screen in the meeting. Reviewed an increase in most areas of the survey.

4. School Business Plan

The board reflected on the drafted School Business plan (Appendix C). Advised the board the school is working with a consulting company to design the layout of the plan.

5. Calendar for 2024

The board reflected on the School Development Days for 2024. All board members noted at SDD be on the first day of each term. Board reflected on the events for 2024 had and been booked in and discussed last day of term 1 having Easter Hat parade and Colour fun run on the same day. Meghan to follow up with P&C members to see if the Colour Fun Run date could be changed.

. Meeting Closed: 5:10pm

Next Meeting: Wednesday 13th of March – 4:00pm