



Rockingham Lakes PS School Board Meeting Minutes

4:00 pm 13 March 2024

Present: Narelle Smirk, Meghan McGoldrick, Erica Clarke, Robert Schmidt, John Gobbels, Kelly Holmes, Adam Kavanagh, Heather Christie (via Teams)

Apologies: Matt Outred, Nat Janin

Minutes of Previous meeting: Approved

Business Arising: Nil

Correspondence: nil

AGENDA

Meghan welcomed to new parent member to the board Adam Kavanagh

Principal's Report:

As tabled at the meeting.

Staffing update

Meghan advised the board Tim Sewell relinquished his permanent position as principal at the school to take on a role at the Leadership Institute WA and that the principal position will be advised this term. Meghan advised the board Jane Ann Blair has taken leave without pay and will be standing down from the school board, and Matthew Outred is leaving the school to move to Victoria and will also stepping down from his position on the school board. Natalie Janin year 5/6 teacher will be joining the board.

Enrolments and Census:

Census took place on 16th of February, the school had 459 on this date, since then a few more enrolments have come in bring total number of students to 464.

Projects and events

Meghan spoke about NAPLAN commencing this term, Bush Tucker Garden incursion and Yarning circle works to commence this term. Edu dance incursion will take place in term 2 and RLPS had signed up with Telethon, the P&C will be undertaking fundraising events and the school will appointing student ambassadors to attend Telethon.

Finance:

Meghan discussed and broke down the following items to the board:

Preliminary Student-Centred Funding Statement

Student Characteristics Funding (Detailed)

Cash Report

Preliminary Salaries Plan

Operation One Line Budget Statement

2024 Budget endorsed by board

2024 Funding agreement not yet available, will be tabled at the next meeting.

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General Agenda:

1. Board Members tenure and composition

Meghan discussed the current board members and their tenure on the board.

2. School Business Plan

Meghan presented the draft School Business Plan to the board. Meghan advised the board the creation and input teaching staff had and the relation of data to what's happening the classroom, John Gobbels attended a staff meeting in the development stages. Boards members reviewed the draft and provided feedback and amendments.

3. Calendar for 2024

School Board review term planners for term 2, 3 and 4.

4. General Business

Erica presented the board the Comparative Budget Report for 2024. Explained to the board cost centre mangers submitted a budget submission in term 3 the previous year. Term 4 the Finance committee review the budget submissions, and all approved on an amount for each budget. School Board members endorsed the budgets for 2024.

Meeting Closed: 5:10 pm

Next Meeting: Wednesday 29th of May – 4:00pm